

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

EMPLOYMENT'S OFFSITE CONFERENCE

STAT

FROM

EXTENSION

NO.

DD/A Registry

87-1350x

STAT

Deputy Director for Employment/OP

DATE

24 June 1987

STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

STAT

1. DDA
7D18 Headquarters

25 JUN 1987

ll

ADDA going



2.

3.

4.

DDA/Reg -
file copy

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

DDA REGISTRY

100-20

24 June 1987

MEMORANDUM FOR: Deputy Director for Administration

STAT FROM:

[redacted]
Deputy Director for Employment, OP

SUBJECT: Offsite Conference to Discuss FY-1988 Recruitment
Requirements and Strategies

STAT 1. Employment is scheduling an offsite conference [redacted] on 30 and 31 July 1987 to discuss FY-1988 recruitment requirements. I invite you to identify a representative to participate at this conference where we will focus on a number of key issues relative to meeting these requirements. The agenda will include discussion of the recently submitted Directorate requirements for the coming year, along with strategies for where and how we recruit. Student programs and minority recruitment activity will also be covered.

STAT 2. We are also requesting the other Deputy Directors to provide similar representation and ask that the individual you identify be able to address your directorate's overall recruitment requirements. Your nominee should contact [redacted] no later than 10 July 1987 to confirm attendance.

STAT
[redacted]
DOA ref-